LEPL Ivane Javakhishvili Tbilisi State University Faculty of Psychology and Educational Sciences THE REGULATIONS Chapter I

General Provisions

Article 1. Status of the Faculty

- 1. The Faculty of Psychology and Educational Sciences (hereinafter referred to as the Faculty) of LEPL Ivane Javakhishvili Tbilisi State University (hereinafter referred to as TSU) is one of the basic educational and administrative units of TSU, which, within academic freedom and institutional autonomy, implements academic programs and conducts research in academic fields of psychology and educational science, ensures preparation of students and awards appropriate qualification;
- 2. The faculty is officially named as the Faculty of Psychology and Educational Sciences of LEPL Ivane Javakhishvili Tbilisi State University.
- 3. Legal status of the Faculty is defined under the Georgian legislation, the TSU Charter and these regulations.
- 4. The Faculty uses its own letterhead for official correspondence. The letterhead is used according to the rule established by the Georgian legislation and the usage of it is allowed within the competence of the Faculty, under the instruction or in consent of the Faculty Dean.
- 5. The Faculty owns a seal and a stamp that are used according to the legally established rule. Access to them is also given to the special department operating under the official web-page of TSU.

Article 2. Scope of the Regulations

- 1. These regulations stipulate the main objectives and competence of the Faculty and describe the structure of it; in addition, they set up the performance rule as well as the rights and duties of the Faculty units in charge of structural, educational and scientific activities.
- 2. The Faculty regulations are binding for all the structural units, staff and students of the Faculty.

Article 3. Main Objectives of the Facutly

1. The main objectives of the Faculty are:

- a) To ensure availability of affordable education in compliance with these regulations; to prepare competitive and highly qualified experts at all the levels of education bachelor's, master's and doctoral programs.
- b) To develop the University traditions by fundamental and applied scientific research and teaching in psychology and education areas;
- c) To implement the advanced / innovative approach in psychology and educational science research and to integrate the scientific research outcomes into the academic process;
- d) To focus the intellectual potential of the Faculty on high-priority scientific issues and to initiate or/and support the scientific-research projects; to prepare new scientific staff;
- e) To implement joint academic programs and scientific-research projects with Georgian and foreign higher educational institutions;
- f) To create the student centered learning environment;
- g) To support professional development of students and professors;
- h) To maintain academic freedom;
- i) To generate and transfer the knowledge;
- j) To encourage mobility of students and academic staff;
- k) To provide maximum support for implementation and development of civil society values as well as the universal democratic values.

Chapter II

Faculty Governance and Structure

Article 4. The Faculty Structure and Governing bodies

- 1. The Faculty governing bodies are: the Faculty Council, the Faculty Dean and Quality Assurance Service of the Faculty.
- 2. The Faculty structure is defined under the Faculty Regulations and it consists of the Faculty administration (the Dean, Deputy Deans, and Head of Quality Assurance Service of the Faculty), the Faculty support structural units, educational (educational scientific) and scientific-research structural units.
- 3. The educational and scientific organizational structure of the Faculty is defined for providing operation and performance of two principle academic program directions of the Faculty academic program direction of psychology and academic program direction of educational sciences. Organizational structure of the Faculty consists of educational-scientific departments and educational-scientific structural units (institutes, academic directions).
- 4. The Faculty consists of scientific-research units (institutes) of relevant scientific type and other educational and scientific structural units of academic program direction, defined under these regulations.

- 5. The principle structural units in charge of educational and scientific activities of the Faculty are accountable to the Faculty Council.
- 6. The Faculty support structural units are accountable to the Faculty Dean.
- 7. In accordance with the established rules, the following faculty dissertations are created at the faculty.
- 8. The Faculty operates the School of Young Psychologists and the School of Young Teachers.

Chapter III

The Faculty Council

Article 5. Formation of the Faculty Council

- 1. The Faculty Council is a representative body of the Faculty, procedure for formation of which is defined under the TSU charter and these regulations.
- 2. The Faculty Council comprises the academic staff elected from the structural units of the Faculty and representatives of Student Self-Governance. Number of the Student Self-Governance representatives in the Faculty Council shall be no less than ¼ of council membership. The Dean is also a member of the Faculty Council.
- 3. The Faculty Dean also belongs to the Faculty Council as a Faculty Council member.
- 4. The Faculty Council consists of 39 members including the Dean: 10 from Student Self-Governance, 28 academic staff elected from educational-scientific departments of the Faculty 23 from educational-scientific department of psychological sciences and 5 from educational-scientific department of educational sciences.
- 5. The Faculty Dean chairs the Faculty Council. In his/her absence, the acting Faculty Dean presides over the Faculty Council.

Article 6. The Rule for Formation of the Faculty Council

- 1. Only the academic staff of the institutes, included in the Faculty departments, can be nominated for the Faculty Council Membership.
- 2. Representatives of academic staff in the Faculty Council are elected by open ballot at the meeting of professors from the educational-scientific departments concerned. Any professor from the department may nominate himself or anybody else as a candidate.
- 3. Each candidate is individually voted for. The candidate with the best results becomes a Faculty Council member. In case of equal votes, re-voting is held.
- 4. Academic staff member is elected as the Faculty Council member for a term of four years. The membership is terminated upon expiration of this term.
- 5. On termination of a student status to the student representative of the Faculty Council or transfer of such a student to different faculty under student mobility, his/her membership of the Council is automatically terminated.

Article 7. Competence of the Faculty Council

The Faculty Council

- a) Defines the Faculty budget estimates and submits it to Head of Administration of TSU upon the Dean's recommendation.
- b) Elaborates the strategic development plan of the Faculty as well as educational and scientific-research programs and submits them for approval to the Academic Council upon the Dean's recommendation;
- c) Elaborates the Faculty structure and regulations and submits them for approval to TSU Representative Council upon the Dean's recommendation;
- d) Elects the Faculty Dean by secret ballot under the majority rule keeping the principles of free and equal elections;
- e) Elaborates regulations for the Dissertation Council and submits them to TSU Academic Council for approval;
- f) Elects the Head of Quality Assurance Service of the Faculty;
- g) Is authorized to review early termination of the Dean's office on request by no less than 1/3 of the Council members in case the Dean violates the Georgian legislation while exercising his/her competence, or if the Dean does not perform his/her duties duly and /or acts inappropriately. The decision on early termination is made by secret ballot under the majority rule. The Dean withdraws from voting considered in this paragraph. Appealing of the decision made on this issue shall not lead to suspension of disputable act.
- h) On early termination of the Dean's office, the Deputy Dean acts as the Dean in compliance with the procedure described in the TSU charter;
- i) Defines the ratios for the Unified National Examinations at the beginning of academic year, the number of students to be enrolled in academic programs of the Faculty and submits them for approval to the Academic Council;
- j) Submits the ratios for the Unified National Examinations and the Common Entrance Examinations for Master's Degree, as well as the number of students to be admitted to the Faculty and submits them to the Academic Council of University for approval.
- k) Elaborates the rules for conducting the examination(s) for master's candidates by higher education institution according to the decree of Minister of Education and Science of Georgia.
- l) Elaborates the rules for conducting the examination(s) for/interview with PhD candidates by higher educational institution;
- m) Defines tuition payment for PhD students upon the recommendation of the Head of PhD program.
- n) Makes decision about termination of student status because of inappropriate conduct under TSU Code of Ethics, the regulations and rules of disciplinary responsibilities;
- o) Nominates the candidates to TSU Academic Council for awarding honorary degree of PhD, emeritus and other awards;

- p) Gives the Rector a justified recommendation on leave of the academic staff for scientific purposes;
- p1) Forms quality assurance tool for teaching and research;
- p²) Elaborates the rules for conducting the examination(s) of master's candidates by higher educational institution according to the decree of Minister of Education and Science of Georgia.
- p³) Creates a list of the specialty/specialties within the academic program directions for the purpose of implementing the master's academic programs;
- p⁴) Defines the ratios for the Unified National Examinations at the beginning of academic year;
- p ⁵) Upon the recommendation of Academic Process Management Service and Quality Assurance Service, makes decision on awarding academic degree to an individual that has graduated from bachelor's and master's level of higher education.
- q) Exercises the other powers delegated to the Council under these regulations, the University charter and the Georgian legislation.

Article 8. Performance Rule for the Faculty Council

- 1. The Faculty Council is chaired by the Faculty Dean. In his/her absence, the acting Dean serves as a chairperson.
- 2. At the very first meeting, the Faculty Council elects the Secretary of the Faculty Council from the academic staff serving as council members. Election is held by open ballot. The Secretary of the Faculty Council is responsible for organizing the Council activities. In absence of the Secretary at the meeting, his duties are delegated to any ordinary member of the Council, elected from academic staff by the attending members under the majority rule.
- 3. Agenda for the Faculty Council meeting is drafted by the Secretary of the Council under the Dean's instruction. The Faculty Council members may provide the Secretary with the issues to be considered in Agenda draft in writing. The Secretary of the Faculty Council issues the Agenda draft 3 days prior to the Faculty Council meeting.
- 4. The Faculty Council approves the Agenda by open ballot immediately after the meeting starts.
- 5. In case of the Council member's dismissal from academic position, his/her membership of the Council is also terminated.
- 6. On termination of a student status to the student representative of the Faculty Council or transfer of such a student to different faculty under student mobility, his/her membership of the Council is automatically terminated.
- 7. The Faculty Council usually meets every fourth week of a calendar month. The Chairperson of the Faculty Council may convene an extraordinary meeting of the

- Council on his/ her own initiative or by request of 1/3 of the Faculty Council members.
- 8. The Faculty Council is authorized to make a decision if more than half of the Council members present. Decision can be deemed as made if more than a half of the attending members endorse the point in question. In case of equal number of votes, the Chairperson's vote is decisive.
- 9. The Faculty Council holds election by open balloting unless otherwise stated in the Legislation. 1/3 of the Faculty Council members may request secret ballot. Balloting can be secret if endorsed by the majority of attending Council members.
- 10. Any Council meeting is recorded in meeting minutes signed by the Chairperson and the Secretary of the Council.
- 11. In case of debatable issues, the Faculty Council is authorized to create a special commission / task team that is required to investigate the particular debatable issues of the Faculty, draw a conclusion and submit it to the Faculty Council. Membership and performance rule for the commission / task team is approved by the Faculty Council. Final decision falls to the Faculty Council.

Chapter IV The Faculty Dean

Article 9. Status of the Faculty Dean

The Faculty Dean provides leadership of the Faculty of Psychology and Educational Sciences and acts on its behalf in relationship with the third parties.

Article 10. Procedure for Electing the Faculty Dean

- 1. The Faculty Council holds election of the Faculty Dean and announces the election date
- 2. The Faculty Council elects the Dean under the majority rule keeping the principles of transparent, equal and fair competition. The Dean runs the office for 4 years.
- 3. Nominations for the Faculty Dean shall be from professors or associated professors from within the Faculty. A person holding a PhD or any academic degree equal to it may be elected as the Dean.
- 4. The same person can be elected as the Dean only twice consecutively.
- 5. The announcement about the beginning of registration of nominees shall be published by the Faculty Council at least one month before the registration starts.
- 6. For being registered as a candidate for the Dean, a person shall submit identification documents and work experience certificates along with the Faculty development concept.
- 7. Elections take place at the Faculty Council meeting. If the Faculty Dean is a candidate for the Dean, he/she is not allowed to preside over the meeting. The

- Chairperson of the Faculty Council is elected by the Faculty Council before the meeting starts.
- 8. The Faculty Dean is elected by secret ballot, which takes place on the election date announced by the Faculty, from 14:00 pm to 17.00 pm.
- 9. Election of the Dean can be deemed as held provided that more than half of the Faculty Council members participate in it.
- 10. To be deemed successfully elected, a candidate must secure the majority of votes from the Faculty Council.
- 11. Where none of the candidates can secure the majority of votes from the Faculty council, the second round takes place. The second round of election takes place on the same day, no later than 1 (one) hour after the first round is over. Only two candidates with the best results participate in the second round of the election.
- 12. Where there is only one candidate for the election who cannot secure the majority of votes from the Faculty Council or none of the candidates can secure the majority of votes from the Faculty Council in the second round of election, the Faculty Council appoints election rerun under the procedure described in the University charter no later than within 5 days.
- 13. Procedures for the election of the Faculty Dean are regulated by TSU Academic Council under the decree on the election procedures for appointment of the Dean of the Faculty of Psychology and Educational Sciences of LEPL Ivane Javakhishvili Tbilisi State University.

Article 11. Competence of the Faculty Dean

- 1. The Faculty Dean
 - a) Provides effective management of the educational-scientific performance of the Faculty;
 - b) Submits strategic development plan of the Faculty as well as academic and scientific-research programs to the Faculty Council;
 - c) Elaborates the Faculty structure and regulations and submits them to the Faculty Council;
 - d) Exercises the responsibility for executing the decision of the Representative Council, Academic Council, the Faculty Council and the University legal acts within his/her competence;
 - e) Chairs the Faculty Council and presides over the Faculty Council meetings;
 - f) Exercises the responsibility for reasonable expenditure of the Faculty budget;
 - g) Nominates the candidates for the Deputy Dean to the Rector and the Head of Administration;
 - h) Nominates the candidates for the Faculty support staff to the Head of Administration;
 - i) Submits a draft list of academic and scientific positions to the Rector under the decision of the Faculty Council;

- j) Communicates with the relevant structural units of higher educational institutions in Georgia and abroad within his/her competence as deemed necessary for academic process;
- k) Exercises the other powers delegated to him/ her under the TSU charter and Georgian laws and by-laws.
- 2. The Dean releases individual administrative-legal acts within his/her competence. These are the decrees which regulate all the legal affairs pertinent to academic performance within the Faculty.
- 3. Considering the interests of the Faculty, the decision on temporary change of the Dean's workplace (academic trip), as well as his/her leave of absence is made by the Rector that is formalized by the order of the Head of Administration.
- 4. In case the Dean is temporarily unable to perform his/her duties and obligations or in his/her absence, his/her duties are automatically delegated to a Deputy Dean according to the procedure established by the TSU charter.

Article 12. Deputy Deans and Support Staff of the Faculty

- 1. The Dean has two deputies in educational and scientific fields.
- 2. A professor or associated professor from the respective Faculty of the University can hold the position of Deputy Dean of the Faculty.
- 3. Main duties of the Deputy Dean in educational field are:
 - a) To ensure effective management of academic process;
 - b) To coordinate the management of specialties, academic plans and academic process as well as the performance of academic program coordinators (managers);
 - c) To provide monitoring of academic schedule and academic staff workload;
 - d) To coordinate performance of the major and educational structural support units of the Faculty;
 - e) To organize different types of activities related to academic performance of the Faculty;
 - f) To fulfill the Dean's assignments;
- 4. Main duties of the Deputy Dean in scientific field are:
 - a) To ensure effective management of scientific-research process;
 - b) To coordinate and monitor performance of structural units in charge of scientific-research activities;
 - c) To organize different types of activities related to scientific performance;
 - d) To collect and disseminate the information about obtaining of the science grants;
 - e) To organize different types of activities related to scientific-research performance of the Faculty;
 - f) To fulfill the Dean's assignments.
- 5. The Deputy Deans are appointed and dismissed by the Rector of the University upon the Dean's recommendation.

- 6. The Dean has an assistant who is subordinated to the Dean and assists him/her with performing the duties in a timely and effective manner.
- 7. Main duties of the Assistant to the Dean are:
 - a) To provide smooth operation of Dean's office;
 - b) To prepare correspondence;
 - c) To arrange the meetings for the Dean;
 - d) To organize different events at the Faculty;
 - e) To prepare the information to be published on the web-site of the Faculty and provide it to appropriate department;
 - f) To fulfill the Dean's assignments.
- 8. The Assistant to the Dean is appointed and dismissed by the Head of Administration of the University upon the Dean's recommendation.
- 9. The Faculty has a lawyer who ensures legal correctness of the Dean's decrees, correspondence and decisions and their compliance with current legislation and other associated documents.
- 10. The lawyer of the Faculty is appointed and dismissed by the Head of Administration of the University upon the Dean's recommendation.
- 11. Exact number of the Faculty staff members and their positions are defined under the staff list of the University;

Chapter V

Quality Assurance Service of the Faculty

Article 13. Status of the Service

- 1. The Quality Assurance Service of the Faculty is a governing body of the Faculty;
- 2. The Quality Assurance Service of the Faculty ensures continuous evaluation of the quality of academic performance of the Faculty as well as professional development of the staff with student involvement;
- 3. Mission critical for the Quality Assurance Service of the Faculty is to ensure high quality of education delivered at the Faculty.
- 4. The Quality Assurance Service of the Faculty acts under the current legislation and the regulations of the Faculty;
- 5. The Quality Assurance Service of the Faculty is an integral part of the common Quality Assurance System of the University.

Article 14. Competence of the Quality Assurance Service

Quality Assurance Service of the Faculty

1. Implements new methods of learning, teaching and assessment to ensure delivering of high quality education at the Faculty; the Service also provides leadership and implementation of self-assessment of academic performance of the Faculty; besides, it

- prepares the self-assessment statement for authorization and accreditation at program level;
- 2. Is entitled to establish explicit quality control criteria and elaborate the methods for their consistent application in cooperation with different countries and relevant services of higher educational institutions.
- 3. Reviews the academic programs designed according to the established procedure and makes decision together with the Quality Assurance Service of the University after the programs have been monitored by subject matter experts and academic expertise. If jointly endorsed, the academic program is submitted to the Faculty Council.
- 4. Reports about its performance to the Faculty Council at least once a year.
- 5. Monitors academic programs permanently and submits the results to the Faculty Council for further improvement. It is also involved in assessment of the academic staff performance.
- 6. Ensures coordination of working with the alumni of the Faculty.

Article 15. Structure of the Quality Assurance Service of the Faculty

- 1. Quality Assurance Service of the Faculty comprises the Head of Quality Assurance Service of the Faculty (further referred to as the Head), the Service staff members and the support staff.
- 2. Staff member of the Quality Assurance Service can be the Faculty Council representative professor or associated professor. Service staff member is not a paid job. If required for finding a solution to particular issue, Quality Assurance Service of the Faculty may invite a subject matter expert.
- 3. Support staff positions at the Quality Assurance Service of the Faculty are payable.

Article 16. Competence of the Head of Quality Assurance Service of the Faculty

- 1. The Head of Quality Assurance Service of the Faculty
 - a) Provides leadership of the Quality Assurance Service activities under the TSU charter, the Faculty regulations and legal acts of Quality Assurance Service of the University;
 - b) Allocates duties and responsibilities to the Faculty Service staff members;
 - c) Provides leadership in elaboration and implementation of short-term and longterm action plan for the Faculty Service;
 - d) Represents Quality Assurance Service of the Faculty in relationship with governing bodies, faculties and other services of the University; acts on behalf of the Faculty with the third parties within his/her terms of competence;
 - e) Exercises the other powers for fulfillment of his/her role and responsibilities within his/her competence under the Georgian legislation and the University charter.
- 2. In absence of the Head of the Faculty Service, one of the ordinary staff members from Quality Assurance Service of the Faculty performs the duties of the Head.

Article 17. Procedure for election of the Head of Quality Assurance Service of the Faculty

- 1. The Head of Quality Assurance Service of the Faculty is elected by the Faculty Council for a term of 4 years. The same person can be appointed as the Head of Quality Assurance Service of the Faculty only twice consecutively.
- 2. Nominee candidates for the Head of Quality Assurance Service of the Faculty shall be from professors or associated proffesors from the Faculty.
- 3. Requirements to the Head of Quality Assurance Service of the Faculty are defined by the University.

Chapter VI

Faculty's Dissertation Standing Committee and Dissertation Defense Procedures

Article 18. Status of the permanent sectoral commission for dissertation

- 1. The faculty council creates a permanent sectoral commission for dissertations of the faculty.
- 2. The Faculty Council transfers its powers to the Dissertation Standing Commission for the purpose of coordinating and monitoring the preparation of doctoral dissertations, fulfillment of defense prerequisites, and the implementation of dissertation defense procedures.
- 3. The cooperation of the Dissertation Standing Commission of the Faculty with the office of the Dissertation Council of TSU is determined by the regulations of the University Dissertation Council and the Doctorate Regulations of the Faculty.

Article 19. Composition of the Dissertation Standing Commission

- 1. Removed
- 2. The sectoral commission includes the heads of the doctoral educational program operating at the faculty and one representative nominated by the heads of educational and scientific institutes for a term of 4 years. The numerical composition of the sectoral commission changes according to the number of doctoral educational programs operating at the faculty.
- 3. The departmental commission of the faculty has a chairman and a deputy, who are elected from the composition of the departmental commission by the faculty council for a term of 4 years.
- 3. The organizational activity of the sectoral commission is ensured by the secretary of the educational process

Management service specialist.

4. The sectoral commission acts in accordance with the TSU Dissertation Council, the TSU Doctoral Minimum Standard and the Doctorate Regulations of the Faculty approved by the TSU Academic Council.

Article 20. Functions of the Dissertation Standing Committee:

Permanent Dissertation Commission:

- 1. Approves the candidates for the scientific supervisor/supervisors of a particular thesis submitted by the head of the doctoral educational program; During the first two semesters after enrollment, which is reflected in the minutes of the relevant meeting.
- 2. Approves the title of the dissertation topic during the first two semesters after the doctoral student's enrollment, which is reflected in the protocol of the relevant meeting.
- 3. Discusses the issues related to the change of the scientific supervisor(s) and the doctoral educational program, which is reflected in the minutes of the relevant session.
- 4. Considers the change of the title of the dissertation topic and approves the changed title, which is reflected in the protocol of the relevant session.
- 5. Ensures that measures are taken to facilitate the process of defending the thesis;
- 6. Based on consultations with the head of the doctoral educational program, he will select the composition of the dissertation evaluators and the defense commission;
- 7. Receives information about the chairman, deputy chairman and secretary of the defense commission, as well as the date of the defense, which is reflected in the minutes of the relevant meeting.
- 8. Produces documentation related to doctoral education and thesis defense at the faculty;
- 9. verifies the documentation submitted by the doctoral candidate along with the thesis;
- 10. provides reviewers with the thesis and evaluation criteria;
- 11. Introduces the thesis and reviewers' conclusions to the members of the thesis defense commission, as well as the regulations (procedures) of the thesis defense and the evaluation criteria of the thesis.

Article 21. The rules of activity of the permanent dissertation sectoral commission,

The procedure for forming the sectoral commission, electing the chairman and deputy of the commission and

The activity is determined by the faculty's doctoral regulations.

Chapter VII

Academic program, Structural Units in Charge of Academic Performance

Article 22. Academic Programs

- 1. Academic program is a student-centered curriculum which has a flexible structure and is based on learning outcomes and competences as well as acquiring the field-specific, practical and transfer skills. It provides preparation of experts per different levels of education (bachelor's degree program, master's degree program, doctorate, vocational education).
- 2. Bachelor's degree program comprises the study courses and/or modules.
- Master's degree program comprises the study courses and/or modules as well as components for preparation of master's thesis; it is completed with defending of master's thesis.
- 4. PhD program comprises educational and research components and it is completed with defending of dissertation.

- 5. Academic program is implemented by human resources including appropriately qualified academic staff, teachers, researchers or visiting staff. An individual who has a right competence for achieving the learning outcomes set out in the program can be deemed appropriately qualified. Academic degree earned, certificate for special education, publications or professional experience can serve as evidence for appropriate qualification.
- 6. Academic program can be implemented in cooperation with partner institutions: Georgian or foreign higher education institutions or scientific-research centers.
- 7. Academic program is managed by academic program manager(s) and/or coordinator elected according to the procedure established at TSU.

Article 23. The Academic Program Manager / Coordinator

- 1. Academic program can be managed by a professor or associate professor from academic fields of the Faculty concerned. Where there is more than one manager, one of the managers can act as a coordinator if decided so by the program managers together. Decision about this shall be documented in the protocol.
- 2. Academic program can be managed by outside person as well, provided he/she is appropriately qualified. Decision about inviting a program manager falls to the Academic Council of the Faculty upon the recommendation of the Faculty council, justifying the need for inviting a program manager.
- 3. The Program Manager / Coordinator is a main contact person in relationship with the Quality Assurance Service of the Faculty and TSU; therefore, he/she is informed about the results of internal and external assessment, monitoring by subject matter experts and academic expertise; besides, the program manager/coordinator is responsible for responding to the received information for the purpose of program improvement.
- 4. The Program Manager / Coordinator is responsible for compliance of the program with the University and accreditation requirements. Bachelor's and Master's degree program coordinator is accountable for the quality of syllabi submitted within the program; Doctoral program coordinator is accountable for the quality of educational and research components of doctoral program.
- 5. The Program Manager / Coordinator shall keep the students fully informed about the program curriculum and submit the offer about organizational arrangements associated with program implementation to the Dean within reasonable time.
- 6. The Program Manager / Coordinator is accountable to the Faculty Council.
- 7. The same person can manage only a single academic program/module of any level of education. Any exception to this rule must be approved by the Academic Council of the Faculty upon the recommendation of the Faculty council.

Article 24. Elaboration, Review and Approval of Academic Programs

- 1. The educational program of the faculty will be developed by the professors of the relevant department of the faculty.
- 2. In order to support the planning, development and development of educational programs,

At the faculty council, a program planning, development and development committee is formed within each department from the candidates presented by the program heads.

- 3. The program planning, development and development committee includes the head professors of the faculty's academic program, academic staff involved in the programs, graduates, employers, students of all academic levels, representatives of the faculty and university quality assurance service.
- 4. Committees for planning, development and development of psychology and educational sciences programs operate at the faculty.
- 5. The function of the committee is to develop the academic program at the faculty Facilitate planning, development and development of new academic programs.
- 6. The committee elects the chairman and the secretary from among its members.
- 7. The head of the program/coordinator of the educational program, syllabus or

Submits changes in the program and syllabus to the relevant committee for consideration, based on a letter addressed to the chairman of the committee.

- 8. After discussion and correction by the committee, the chairman of the committee submits the decision on the reviewed academic programs to the quality assurance service of the faculty in the form of minutes. In case of a positive conclusion, the quality assurance service will present the academic program, syllabus or changes in the program and syllabus to the faculty council.
- 9. The academic council of the university approves educational programs.
- 10. Amendments to the approved educational program are made in accordance with the rules established for approving the program.
- 11. The technical errors discovered during the program work are corrected by the decision of the program planning, development and development committee.
- 12. Other procedural issues related to the development, review and approval of the educational program are determined by the instruction for planning, development and

development of the educational program, which is approved by the resolution of the Academic Council of the University.

Article 25. Educational-Scientific and Scientific Structural Units of the Faculty

- 1. Structure of educational and scientific units of the Faculty is defined under these regulations; the Academic Council regulations on uniform educational-scientific structure of the Faculties across Ivane Javakhishvili Tbilisi State University shall also be considered.
- 2. The following educational and scientific structural units operate at the Faculty: a) educational-scientific departments which consist of educational-scientific institutes and educational-scientific directions; b) educational-scientific institutes which consist of educational-scientific directions.
- 3. Scientific-research institutes are scientific-research structural units which conduct scientific research in scientific fields concerned. Scientific research institutes encourage, coordinate, monitor and assess conducting of scientific research by the institute staff, performing of research work by PhD candidates within the grant projects. Management, internal structuring and performance of the scientific-research institutes are regulated under the institute regulations approved by the Faculty council.

Article 26. Performance of the Educational-Scientific Department

- 1. Performance of the educational-scientific department the major educational-scientific structural unit of the Faculty is regulated under the strategic development plan of the Faculty.
- 2. The educational-scientific department defines the teaching methods and techniques for the fields concerned and ensures integration of scientific research and achievements of the field in academic process.

Article 27. Membership and Management of the Educational-Scientific Department

- 1. Educational-scientific department of the Faculty comprises the department members, associated members and support staff.
- 2. The Department member is an academic staff member of the Faculty elected across the educational-scientific department. The same academic staff member of the Faculty can be a member of only a single department at the same time.
- 3. Associated member of the Department (that has an advisory vote) can be: an emeritus, visiting lecturer/teacher involved in academic programs and educational directions implemented by the department.
- 4. Support staff of the Department includes: lab assistant/ senior analyst, assistant to professor, expert.
- 5. Representative body of the Department is the Professors Council of the Department and comprises academic staff of the Department. Associated members of the

- Department are also eligible to attend the meeting of the Professors Council with advisory vote.
- 6. Professors Council of the Department:
- a) reviews and determines the main directions of the department's activity;
- b) makes a decision on the admission of persons as associate members of the department regarding;
- c) listens and discusses the report of the academic activities of the members of the department;
- d) if necessary, makes a decision on the establishment (cancellation) of a scientific journal, selects the editorial board of the journal and periodically listens to the report of its work; e) examines and approves the topics of students' bachelor's and master's theses; f) approves the supervisors of students' bachelor's and master's theses;
- g) conducts the preliminary defense of master's theses within the terms set by the administration and assigns reviewers;
- h) Prepares and submits proposals to the dean of the faculty and/or the faculty council regarding the course of the educational-scientific process at the faculty.
- 7. The Head of the Department presides over the meeting of the Professors Council of the Department.
- 8. The Professors Council of the Department is valid if the majority of academic member staff presents. Resolution is deemed to be made if more than half of attending members vote for it. In case of equal number of votes, a vote of the Head of the Department is decisive. The Professors Council of the Department resolves the question by open ballot unless the need for secret ballot is expressly justified.
- 9. A corresponding protocol is drawn up regarding the proceedings of the Council of Professors of the Department, which is signed by the head of the department and the secretary.
- 10. The department itself determines the candidacy of the secretary and elects him by open voting, by a simple majority of the votes of those present. Academic or support staff of the department may be chosen as secretary.
- 11. The educational-scientific institute and educational-scientific directions are created by the educational-scientific department which also regulates their performance.

Article 28. The Head of the Educational – Scientific Department

- 1. The Head of the Department is required to coordinate all the Department activities.
- 2. Only a professor or associated professor representing the same department can be elected as the Head of the Department. The Head of the Department runs the office for 2 years.
- 3. Decision made by the Professors Council of the Department about electing the Head of the Department is approved by the Faculty Council.
- 4. The Head of the Department is required to coordinate the organizational and educational –scientific activities of the Department concerned as well as the operation of implemented academic program(s). He/she is also required to develop and sustain the Department's relationship with educational institutions and other types of organizations across Georgia and abroad. In addition, the Head of Department presides over the meeting of the Professors Council of the Department and is responsible for preparing annual report of the Department and submitting it to the respective Faculty service.
- 5. The Head of the Department may have a Deputy Head of Department that is elected at the meeting of the Professors Council by open ballot under the majority rule for 2 years term of office. A professor or associate professor from the direction concerned may be appointed as the Deputy Head of Department.
- 6. The Head of Department is accountable to the Professors Council of the Department and the Faculty Council.

Article 29. Educational-Scientific Departments and Other Educational-Scientific Units of the Faculty

- 1. The Faculty of Psychology and Educational Sciences includes the following educational and scientific departments:
- a) educational and scientific department of psychological sciences;
- b) educational and scientific department of educational sciences.
- 2. The educational and scientific department of psychology consists of the following educational and scientific institutes:
- a) Educational and Scientific Institute of Cognitive and Neuropsychology, which includes:
- A.a) direction of clinical neuropsychology; A.b) direction of cognitive psychology;
- A.C) direction of psychological anthropology;
- A. d) direction of occupational therapy;
- b) Educational-scientific institute of personality, evaluation and consulting, which includes:
- BA) direction of personality psychology;
- bb) psychological assessment/direction of diagnosis and counseling;
- c) Educational-scientific institute of social psychology, which includes:

- C.a) direction of social psychology;
- g.b) direction of applied social psychology;
- d) educational-scientific institute of educational psychology, which includes: d.a)

direction of educational psychology and research;

- d.b) psychology and counseling of preschool and school-aged children;
- e) Educational and Scientific Institute of Labor and Organizational Psychology, which includes:
- E.A) direction of organizational psychology;
- e.b) direction of human resource management;
- 3. The teaching-scientific department of educational sciences consists of the following teaching-

From scientific institutions:

- a) educational-scientific institute of pedagogy, which includes: a. a) theory of pedagogy and direction of practice;
- A.b) direction of history of education;
- b) Educational-scientific institute of teacher education, which includes: B.a.

direction of subject teaching methods;

- bb) direction of applied didactics and counseling;
- c) Interdisciplinary educational-scientific institute, which includes: c.a)

direction of interdisciplinary studies in education;

- G.b) Direction of digital technologies in education.
- 4. The educational-scientific institute and direction is headed by a member of the academic staff of the faculty. Only a member professor and/or associate professor of the same institute or direction can be elected as supervisor for a period of 2 years.
- 5. A specific list of other structural units (laboratories and others) of the educational field is established by the faculty council upon submission of the relevant educational and scientific structural unit. The teaching laboratory is headed by at least an associate professor of the faculty or, in special cases, an assistant professor.

Article 30. Scientific-Research Units of the Faculty

The Faculty of Psychology and Educational Sciences comprises the following scientific-research institutes:

- a) Educational-research institute of psychology;
- b) Educational-research institute of pedagogy.

Article 31. Faculty, auxiliary educational and scientific units

1. Based on the teaching and research specifics of the faculty, auxiliary educational and scientific units are created at the faculty, which have educational and research functions related to issues relevant to the society. These centers have practical value and at the same time contribute to the educational process of the faculty. Auxiliary educational and

scientific units are financed only by the initiative of these units with the funds raised in the university budget in the manner established by law. The activities and management of all centers operating at the faculty are determined by the regulations of the center approved by the faculty council.

- 2. The faculty operates: psychological counseling and training center, research center for the study of issues of disabled people, early development and education research center, Center for Development of Interdisciplinary Programs and Research, Center for Research in Social Psychology.
- 3. The goal of the psychological counseling and training center is to help university students overcome psychological problems and psychological difficulties related to learning, social and practical skills (time management, problem solving, and learning strategies, etc.) necessary for effective career planning.
- in purchase; At the same time, in order to raise the qualifications of psychologists and teachers, the center promotes the development of their practical habits, professional skills and the acquisition of modern knowledge in the field, and its functions are:
- a) group and individual counseling of students and other contingents on their personal, psychological, study and career related problems;
- b) developing and conducting training programs to improve interpersonal, communication and personal skills;
- c) to acquire practical habits for students at the master's and doctoral level and providing supervision.
- 4. The purpose of the Center for the Study of Issues of Disabled Persons is the disabled Multidisciplinary research of people's issues, promotion of practical habits of students at the faculty, promotion of international scientific and practical research.
- 5. The goal of the Early Development and Education Research Center is to promote the training of qualified staff and the implementation of research in the field of early education, early development and early intervention. The center promotes the training of qualified staff to test, implement and disseminate effective early development, early education and early intervention best practices in Georgia.
- 6. The purpose of the Center for the Development of Interdisciplinary Programs and Research

Promotion of interdisciplinary studies, promotion of development of interdisciplinary master's and doctoral programs. The center promotes the communication of specialists from various fields by organizing seminars, round tables, conferences around specific scientific issues, and also supports the faculty professors in planning and implementing joint interdisciplinary research with foreign partners.

7. The goal of the Social Psychology Research Center is to promote the research of social-psychological aspects of social problems and the planning and implementation of social interventions based on evidence. The center promotes the development of practical skills and competencies of students of different levels by involving them in research activities.

Chapter VIII

Support and Structural Units of the Faculty

Article 32. The Support Structural Units

- 1. The Support structural units of the Faculty are formed to ensure smooth performance of the Faculty;
- 2. Support structural units of the Faculty are: Academic Process Management Service, Scientific Research and Development Service, Registry Office (Chancellery), Resource Management Service, Student Service Center and Resource Center.
- 3. The support structural unit comprises the head, deputy head (if any), main specialist and senior specialist.
- 4. Staff list of support structural units, heads of units and specialists are approved by the Head of Administration of the University upon the recommendation of the Dean of the Faculty.
- 5. Duties and obligations of the support structural units stipulated in the Faculty regulations are defined under the Faculty regulations.

Article 33. The Academic Process Management Service

- 1. The Academic Process Management Service ensures organization of academic process at all levels of education, improvement of student information database, control of maintaining the student personal record, informing the students about the academic process, work on student- oriented employment projects etc.
- 2. The main functions of the educational process management service are:
- a) promoting the introduction of innovative methods of student-oriented teaching at the faculty;
- b) informing the academic and administrative staff of the faculty by e-mail about the adoption of new rules, regulations, instructions related to the educational process at TSU or making changes to them;
- c) coordination of semester classroom workloads of academic staff;
- d) primary registration of faculty students in the TSU database;
- e) organizing the process of administrative and academic registration of students;
- f) cooperation with relevant university services for the improvement and protection of students' information database;
- g) processing of students' personal files;
- h) entering personal data of students in the student card and database;
- i) preparation of intermediate and exam units, monitoring of entering student data into the electronic database;
- j) preparation of the project of presentation on the graduates and preparation of diploma annexes;

- k) archiving of documentation of graduates in accordance with established rules; m) systematic production of statistical data by order of the dean;
- n) review of correspondence received at the faculty regarding the educational process and preparing an answer;
- n) Informing students on issues related to the educational process, posting relevant information on the website;
- p) organization of information meetings with students and professors;
- h) participation in the process of recognition of the results of the academic evaluation received by students in accredited higher education institutions abroad in order to promote the process of integration of the faculty in the international educational space in accordance with the established rule; Participation in the faculty commission for credit recognition.
- r) Participation in the organization of the student mobility process.
- s) Preparation and submission of submissions for suspension and termination of status for students, as well as registration of students in an additional semester, to the appropriate service of TSU.
- t) Transfer of information about the workload of the main and visiting teachers For process management and personnel management departments.
- u) Signing contracts with first-semester students and students who have moved in according to the mobility rule.
- f) formation of educational tables from relevant program directions based on loads;
- k) Providing information received from students about the problems in the educational process to the administration of the faculty in order to solve them (if necessary, feedback to students)
- l) Taking care of solving the problems created in the educational process for students in cooperation with the relevant services of the faculty and the central administration. k) Issuance of student reports.
- m) communication with graduates.
- 3. The faculty's educational process management service is headed by the head of the service. The head of the service and the employees are appointed by the dean of the faculty and dismissed by the head of the administration of TSU.

Article 35. The Scientific Research and Development Service

- 1. The Scientific Research and Development Service is a structural support unit of the Faculty which is responsible for arrangement of scientific researches, establishing a relationship with local and foreign scientific, research and educational institutions, encouraging interdisciplinary researches, inviting world-famous experts and attracting scientific intellect to the Faculty, coordinating operation of PhD programs at the Faculty etc.
- 2. Main objectives of the Scientific Research and Development Service are:

- a) To promote: conducting scientific research oriented on innovative knowledge, quality and result; integration of scientific-research and academic process; realization of academic programs by managing translation of educational and methodical literature, finding human resources for this purpose and creating new textbooks based on scientific researches.
- b) To analyze scientific-research activities, to prepare annual report and submit it to Scientific Research and Development Department of TSU;
- c) To implement academic support programs for professional development of young professionals, scientists and researchers;
- d) To support organization of inviting foreign scientists and sending out the academic staff and students of the Faculty on placement/exchange for scientific study course;
- e) To organize a scientific conference of the Faculty and students;
- f) To coordinate and monitor operation of student scientific circles;
- g) To organize colloquiums and seminars for PhD students;
- h) To coordinate the scientific activities of the Faculty;
- i) To inform the academic staff of the Faculty about the grant competition;
- j) To submit the academic action plan (conferences, seminars, etc) of the next term to the Dean of the Faculty by the end of each term;
- k) To deepen the international relations of the Faculty, to make the scientific research international, to implement the joint educational and scientific projects with foreign scientists within the educational and scientific directions of the Faculty;
- l) To attend to the further development of the Faculty and to work with school children and alumni of the Faculty.
- m) taking care of the further development of the faculty, working with school students and graduates of the faculty.
- 3. Coordinated work with the Dissertation Council within its powers and responsibility for comparing and monitoring doctoral students' scientific publications with university requirements.
- 4. The scientific research and development service of the faculty is headed by the head of the service, the head of the service and employees are appointed by the nomination of the dean of the faculty and dismissed by the head of the TSU administration with or without a nomination.

Article 36. The Registry Office (Chancellery)

1. The Registry Office of the Faculty ensures organization and smooth operation of the document circulation at the Faculty; reception and registration of incoming and outgoing correspondence, applications and complaints at the Faculty; registration of individual legal acts of the Dean and distribution of copies to the Faculty staff

members concerned; it also makes entries and references, transfers and sends them on demand; endorses the documents and issues them to authorized persons; likewise, it ensures operation of archival system, archiving of document according to the procedure in place, providing public information about the Faculty upon request to the person responsible for availability of public information about the University etc.

- 2. The Registry Office of the Faculty keeps the Faculty seal and the letterhead which are used according to the rule in place.
- 3. The Registry Office of the Faculty is managed by the Head. The Head and the staff of the Registry Office are appointed upon the recommendation of the Faculty Dean and are dismissed by the Head of Administration of TSU upon the Dean's recommendation or without it.

Article 37. The Resource Management Service

- 1. The Resource Management Service is required: to create the normal learning, work and academic environment for the students and the staff of the Faculty by effective management of resources; to find optimal form for usage and ownership of the assets on the balance-sheet of the Faculty; to provide appropriate facilities and equipment and inventories for the structural units and the staff members of the Faculty; to receive and maintain material values under the current legislation etc.
- 2. Main objectives of Resource Management Service are:
 - a) To ensure effective management of the material resources which the Faculty has at its disposition;
 - b) To provide the material resources needed for academic and scientific-research processes;
 - c) To ensure continuous improvement of facilities and equipment as well as the academic supplies;
 - d) To take part in drafting the budget estimates of the Faculty;
 - e) To cooperate with respective services of TSU for improving the maintenance, registration and usage of the material resources which the Faculty has at its disposal;
 - f) To ensure improvement of educational and methodical support, scientific research supplies as well as the facilities and equipment for solving the high priority issues of the Faculty and getting ready for existing and future plans;
 - g) To maintain the facilities and equipment involved in operative management of the Faculty;
 - h) To provide modern technical aids for the academic process;
 - i) Resolution of issues related to the financial resources attracted by the Faculty in agreement with the TSU administration.
- 3. The Resource Management Service of the Faculty is managed by the Head. The Head and the staff of the Service are appointed upon the recommendation of the Faculty

Dean and are dismissed by the Head of Administration of TSU upon the Dean's recommendation or without it.

Article 38. The Resource Center

- 1. The Resource Center consists of the Library and the Computer Center.
- 2. The Library of the Faculty is an integral part of the University Library and it is managed according to the rules stipulated in the regulations of University library.
- 3. Rights and duties of the Library staff are regulated under the regulations of TSU library.
- 4. The Computer Center of the Faculty provides students with access to the University database and the other databases as well.
- 5. The Computer Center of the Faculty is served by the network administrator that is responsible for smooth operation and security of the center.

Chapter IX

Staff of the Faculty of Psychology and Educational Sciences

Article 39. The Personnel

- 1. At the Faculty there may be positions for academic staff, administrative staff, scientific staff, teachers and support staff;
- 1¹. Performance of the staff considered in the first paragraph of this article is evaluated according to the current regulations of the University.
- 2. In case it is needed, the Faculty invites appropriately qualified expert for leading the academic process at the Faculty or participating in it;

Article 40. The Academic Staff

- 1. The faculty's academic staff may consist of professors, associate professors, assistant professors, and assistants.
- 2. Professors participate in the educational process and scientific research and/or lead it.
- 3. Under the guidance of professors, the assistant carries out seminar and research work within the current educational process at the faculty.
- 4. The employment contract with the academic staff is concluded by the academic staff of TSU at job for a period determined by the uniform rule of acceptance.
- 5. The rules and conditions of tenure and dismissal of an academic position, the grounds for dismissal, as well as the rights and duties of academic staff are determined by the legislation of Georgia, the statutes of TSU and the regulations in force in TSU.

Article 41. The Administrative Staff

- 1. The administrative staff of the Faculty comprises the Dean, Deputy Deans and the Head of Quality Assurance Service of the Faculty.
- 2. Rule of appointment to administrative position and early termination of office is regulated under the Georgian legislation, TSU charter and current regulations of TSU.

Article 42. Staff of the Scientific-Research Units

The scientific staff of the scientific-research units of the Faculty, which are support units of the Faculty, comprises the staff in charge of research work.

Article 43. Teachers

- 1. Teachers include a teacher and a head teacher.
- 2. A teacher is authorized to lead a seminar, practical and lab work without holding an academic position.

Article 44. The Support Staff

The auxiliary staff of the faculty includes other persons necessary for the activity of the faculty provided by the staff schedule of the university: head of service, main specialists of the first and second category, leading specialist, specialist, head of the laboratory, senior laboratory technician, laboratory assistant, professor's assistant and those invited on the basis of the contract (non-staff), for the activity of the faculty other necessary persons.

Chapter X Student

Article 45. Student of the Faculty of Psychology and Educational Sciences

- 1. A student of the Faculty is a person who "About Higher Education" of Georgia In accordance with the law, TSU statutes and current legislation, he was enrolled and is studying at the faculty's bachelor's, master's, and doctoral programs.
- 2. There is a three-level higher academic education at the faculty bachelor's degree, master's degree, doctoral degree. The first level of education may include an educational program for teacher training. The holder of the teacher training educational program certificate will receive the academic degree of Master of Education in case of passing the 60-credit educational program of the Master of Education.
- 3. The procedure for enrolling students in the educational programs of the faculty It is determined by the legislation of Georgia, the Law of Georgia "On Higher Education", the relevant legal acts of TSU and the regulations of the faculty.

Article 46. Student Enrollment into the Academic Programs

- 1. Students are enrolled in bachelor's program of the Faculty of Psychology and Educational Sciences on the basis of Unified National Exam unless otherwise instructed in the legislation; Student of the bachelor's program enrolled into the Faculty (unless enrolled in a particular bachelor's program) selects the favorable bachelor's program(s) himself/herself.
- 2. Candidates enrolled without the Unified National Examinations are obliged to pass the examination in the language of instruction considered in the academic program concerned. Candidates are enrolled without passing the Unified National Examinations in case of submitting the certificate of language proficiency or/and any documentary evidence of learning abroad/in Georgia in the language of instruction considered in the academic program concerned for at least one academic year.
- 3. An individual who holds a bachelor's degree or any equivalent academic degree and has has passed the common entrance examinations for master's degree and meets the preconditions for studying at master's level is eligible for pursuing studies at master's program, unless otherwise stated in the Georgian Legislation.
- 4. Enrollment into the master's program is competition-based.
- 5. The documents of the applicants for the master's degree (further referred to as Candidate) are received by the Faculty Admission Committee approved by the Dean of the Faculty.
- 6. Enrollment of a candidate into particular master's degree program depends on the results of the common entrance examinations for master's degree and written subject-specific examination. Precondition for admitting to the particular master's program can be an exam in a foreign language etc.
- 7. Subject-specific examination is conducted in writing. Exam papers are evaluated using a 100 point system. The exam is deemed passed if a candidate gains positive evaluation equal to at least 51 points. Candidate's papers in subject-specific tests are evaluated by the examination commission approved by the order of the Dean. The Head of the master's program is not allowed to be a member of the examination commission.
- 8. Language proficiency examination paper is evaluated using a 100-point system. Language proficiency examination is deemed passed provided that a candidate gains positive assessment equal to at least 51 points, unless otherwise considered by the master's program. The candidate is exempted from the exam in case of submitting the certificate of language proficiency or/and any documentary evidence of learning abroad/in Georgia in language of instruction considered by the academic program concerned for at least one academic year. Responsibility for preparation of language proficiency tests and evaluation of examination papers lies with the TSU Language Center.
- 9. Candidates eligible to enrollment without passing the common entrance examinations for master's degree take exam in the language of instruction considered in the academic program concerned. The candidate is exempted from the exam in case of

- submitting the certificate of language proficiency or/and any documentary evidence of learning abroad/in Georgia in language of instruction considered by the academic program concerned for at least one academic year.
- 10. Competitive entrance examination(s) for master's degree is delivered by the Faculty with technical support from TSU examination center.
- 11. Deadlines for admitting the documents for application, regulations for the admission commission, schedule of the entrance exams, procedure for publishing and appealing the examination results, preconditions for giving effect to master's programs are stipulated in the regulations on academic process of TSU.
- 12. Candidates are enrolled in doctoral programs under the Georgian legislation, the Faculty regulations on doctoral studies and the Dissertation Council approved by TSU Academic Council. Enrollment depends on the results of language proficiency exam and subject-specific interview;
- 13. Tuition fees for each education level are calculated according to the University rates established for each academic year.
- 14. Tuition fees at all levels of education are determined in accordance with university rates established for each academic year.
- 15. The amount of tuition fee allowance in the doctoral program of the faculty is determined by the faculty council for each doctoral student based on the submission of the head of the doctoral program.
- 16. The student's rights and duties are determined by the Law of Georgia "On Higher Education", TSU's charter, TSU's regulations and the agreement signed with it.
- 17. Suspension or termination of student status is done according to the legislation of Georgia, by the statute of TSU and regulations in force in TSU.

Article 47. Student Self-Governance of the Faculty of Psychology and Educational Sciences

- 1. Student self-governance of the Faculty consists of the students elected by secret ballot at the Faculty keeping the principles of overall, equal and direct elections.
- 2. Rights and duties of the student self-governance of the Faculty are regulated under the Law of Georgia on Higher Education, TSU charter and regulations of TSU student self-governance.

Chapter XI

Budget and Funds of the Faculty of Psychology and Educational Sciences

Article 48. The Faculty Budget

- 1. The budget of the Faculty is a part of the TSU budget.
- 2. The Faculty takes part in the budget formulation under the TSU charter.

Article 49. The Faculty Funds

Any issues related to the funds raised by the Faculty as well as ownership and usage of the property at its disposal are resolved by the consent of the Head of Administration of TSU.

Chapter XII

Amendments and Additions to the Regulations of the Faculty of Psychology and Educational Sciences

Article 50. Amendment and addition to the Faculty Regulations

- 1. The Faculty regulations are reviewed by the Faculty Council under the Deans recommendation and approved by the Representatives Council of TSU.
- 2. The Faculty regulations can be adopted, abolished, ammended or added under the first paragraph of this article.

Chapter XIII

Transitional and Concluding Provisions

Article 51. Adoption and Enacmtment of the Regulations

1. These regulations become effective as soon as approved by the Representative Council of TSU.

Article 51¹. Transitional Provisions

- 1. The term of election provided for the member of the Faculty Council by Clause 4 of Article 6 of the present Regulation shall be counted from the date of entry into force of these changes for the active, already elected members of the Faculty Council.
- 2. Article 31 shall enter into force by the academic and representative councils of the university "On the creation and approval of the regulation of the auxiliary scientific unit of Ivane Javakhishvili Tbilisi State University the research center for the issues of persons with disabilities" of the academic council of September 30, 2014

On declaring the resolution No. 95/2014 invalid" of the Academic Council of February 11, 2019 N19/2019, "On the establishment and regulation of the auxiliary educational unit of Ivane Javakhishvili Tbilisi State University - Student Counseling Center" of the Academic Council of February 5, 2018 No. 25/ 2018 on the annulment of the resolution" of the Academic Council of February 11, 2019 N18/2019 and

"On the creation of the auxiliary educational unit of Ivane Javakhishvili Tbilisi State University - Center for the Development of Interdisciplinary Programs and Research" of the Academic Council of November 22, 2012 No.

He regulations of the Faculty of Psychology and Educational Sciences of the LEPL Ivane Javakhishvili Tbilisi State University were approved by the representative council - 09.10. 2014; protocol #6; Appendix 11.

Changes:

06.08.2021; protocol #4; Appendix 4. 05.12. 2022; protocol #6; Appendix 6.