

Erasmus + KA171 call: mobility for teachers in partner countries

TSU – Tbilisi (Georgia)

Academic year 2024/2025. CPIFP Los Enlaces

The Erasmus+ KA1 action allows organizations to improve the quality of their teaching and learning processes through different mobility activities for both students and staff. In this way, they will improve those aspects of their organization that they consider necessary to provide quality education. Specifically, the KA171 action encourages mobility of students and teachers between EU countries and partner countries who cannot participate in the Erasmus+ program.

The CPIFP Los Enlaces was awarded **4 incoming international mobilities** for visiting teachers or staff for the academic year 2024/2025 under the project nº **2022-1-ES01-KA171-HED-000073840**, from Ivane Javakhishvili Tbilisi State University (TSU) in Tbilisi (Georgia) to CPIFP Los Enlaces in Zaragoza (Spain).

This call describes the submission procedure, deadlines, and distribution criteria of the 4 incoming teacher or staff mobilities.

General conditions

1. Requirements for applicants

1.1. Applicants of the Erasmus+ KA171 mobilities shall:

- A. Be teaching staff (EQFM 5) or international mobility staff at TSU in the academic year 2024/2025. Teachers who do not teach any EQFM5 subject are ineligible to participate, as no PhD or Masters subjects are taught at CPIFP Los Enlaces
- B. Demonstrate English proficiency at minimum B2 CEFR level, as defined under the Council of Europe's Common European Framework of Reference for Languages
- C. Submit the required documentation outlined in sections 6 and 10.

2. Distribution criteria and tasks

2.1. Each of the mobilities has the following restrictions and actions to be performed during the stay at CPIFP Los Enlaces:

- 2.1.1. Type 1: 1 psychology teacher who will teach soft-skills related abilities as part of their teaching subjects.
- 2.1.2. Type 2: 1 IT teacher.

- 2.1.3. Type 3: 2 mobilities for international mobility staff or services staff
- 2.2. The listed priority subjects are tentative and may be amended based on updates to the bilateral agreement between CPIFP Los Enlaces and TSU during the selection process.
- 2.3. All Type 1 and Type 2 mobilities will require 8 hours of teaching over the week. Type 3 mobilities are STT mobilities and are not subject to teaching.

3. Duration of the stay

- 3.1. The mobility provides a grant for 7 days (5 days in CPIFP Los Enlaces and 2 travel days from Georgia).
- 3.2. The tentative mobility dates at CPIFP Los Enlaces are 18th till 22nd November 2024 for all types of mobilities. This date is subject to modification, depending on agreements between the mobility departments of both institutions.

4. Amounts and payment modalities

- 4.1. The mobilities are funded by the European Union, through the Spanish Service for the Internationalization of Education (SEPIE).
- 4.2. The grant contributes the following amounts to travel and subsistence costs:
 - Travel aid: 530 euros.
 - Subsistence cost: 160 euros per day, up to 7 days.
- 4.3. If a visa is required, the beneficiaries must pay for it individually and provide a copy to the CPIFP Los Enlaces mobility department before travel. Upon request, the mobility department of CPIFP Los Enlaces will issue an invitation letter to the beneficiary.
- 4.4. CPIFP Los Enlaces will acquire a liability, accident, and health insurance for the 7 days of the stay of the participants.
- 4.5. 100% of the grant will be transferred to the awarded participant before the mobility. The participant must submit the required final documentation and surveys upon completion of the mobility.
- 4.6. Grant amounts will be transferred in euros. Any currency exchange fees applied by banks during the transfer will be the responsibility of the awarded participant and will not be covered by CPIFP Los Enlaces.

5. Participation in European mobilities

- 5.1. Awardees are expected to assist in hosting incoming Spanish teachers during their reciprocal visits to TSU in April or May 2025.

6. Submission of applications

- 6.1. The submission of applications will be done online.
- 6.2. Applications must be submitted online using this [link](#) between 21st October 2024 and 30th October 2024 at 12:00 (noon) inclusive both dates.



- 6.3. In addition to the online form, applicants must submit the following supplementary materials before the application deadline:
- 6.3.1. A list of merits, submitted using this [link](#).
- 6.3.2. All merits, numbered and scanned, sent in a compressed file by email to movilidad@cpilosenlaces.com.
- 6.4. Proof that the participant is a member of the academic staff at TSU during the 2024/2025 academic year and a description of the participant's tasks (as outlined in Section 2.1 of this document).

- 6.5. Applications submitted after the deadline will not be considered.

7. Selection procedure

- 7.1. Among all participants who submitted the request, the mobilities will be awarded to the participants of each type depending on the merits listed below.
- 7.2. Participants will be ordered, in each list, according to the following criteria

Criteria 1 - Academic merits (maximum 10 points)

Section 1	Description	Awarded points
Section 1.1. Ph.D. and Master	Ph.D. or Doctorate	3 points
	Extraordinary prize in a Ph.D.	1 point
	For every official master's degree	2 points
1.2. University degrees	For each 4-year degree	3 points
	For each 3-year degree	2 points

Criteria 2 - Languages (maximum 7 points)

Section 2	Description	Awarded points
Section 2.1. English level	Level C2 CEFR	3 points
	Level C1 CEFR	2 points
	Level B2 CEFR	1 point
Section 2.2. Spanish level	Level C2 CEFR	4 points
	Level C1 CEFR	3 points
	Level B2 CEFR	2 points
	Level B1 CEFR	1 point

Criteria 3 - Publications (maximum 3 points)

Section 3	Description	Awarded points
Section 3.1. Publications in books	Author	0.5 points
	Co-author	0.25 points
	3 or more authors	0.1 points
Section 3.2. Publications in scientific journals, magazines, or artistic outcomes	Author	0.2 points
	2 or more authors	0.1 points

In the case of books, participants must submit both a copy of the publication and a certificate from the publisher stating the title of the book, author/s, ISBN, legal deposit and date of first publication, and dissemination of these has been in bookstores or distribution centers in the case of educational books.

In the case of magazines, in addition to the copy corresponding must present a certificate stating the number of copies, distribution sites, and selling or scientific and educational association legally constituted to which the journal is the publication title, author / s, ISSN, or ISMN, legal deposit and release date.

Criteria 4 – Expected detailed impact and dissemination (maximum 2 points)

Applicants must submit a brief statement explaining how participation will enhance teaching at TSU and/or strengthen institutional ties between TSU and CPIFP Los Enlaces.

Applicants must provide a detailed description of expected impact and dissemination in order to be considered for selection. Applications without an impact statement will be disqualified.

8. Resolution of the notice

- 8.1. The provisional list of awardees will be published on 1st November 2024.
- 8.2. Between 1st November 2024, and 4th November 2024, inclusive, interested parties may claim the provisional resolution.
- 8.3. The final resolution of awarded applicants will be published on 4th November 2024.
- 8.4. Places will be allocated to applicants according to the criteria mentioned in section 7, for each type of type 1 and 2 mobility, in order (that is, type 1 mobilities will be allocated first, type 2 in second place).
- 8.5. Applicants not awarded will form a waiting list, sorted according to priority listings and points indicated in section 7.
- 8.6. CPIFP Los Enlaces will issue personalized invitation letters to support participants in completing TSU's required internal trip approval procedures.

9. Resignation

- 9.1. Applicants may resign from participation in the program by submitting their resignation until 10th November 2024 via email to movilidad@cpilosenlaces.com
- 9.2. If a selected participant resigns, the grant will be offered to the first applicant on the waiting list, who will have one school day to accept or reject the mobility opportunity. If the applicant fails to accept, the mobility will be offered to the next person on the waiting list.

10. Documentation to be submitted by awarded participants in mobility

- 10.1. In addition to the merits listed in section 7, one week before the mobility the participants shall send to movilidad@cpilosenlaces.com:
 - Copy of their visa (required if applicable)
 - Copy of their insurance (liability, accident, travel and health insurance)
- 10.2. The beneficiaries of mobility must sign documentation of the Spanish Service Internationalization of Education (SEPIE) associated with mobility.
- 10.3. At the end of the stay, beneficiaries must submit, within 15 days of their return, the original tickets or boarding cards, the original stay certificate signed and stamped by the host institution, and a report of the activities. The submission of the application implies acceptance of all the terms of the bases present in this call.

Disclaimer: The Erasmus+ ICM KA171 project is funded by the Erasmus + program of the European Union. The content of this call is the sole responsibility of the CPIFP Los Enlaces and neither the European Commission nor the Spanish Service for the Internationalization of Education (SEPIE) are responsible for the use made of the information contained therein.