



Ivane Javakhishvili Tbilisi State University



Guide for Incoming Exchange and Visiting Academic Staff

Erasmus+ International Credit Mobility (KA107)

MEVLANA Exchange Programme

Bilateral Exchange Programs

Department of Foreign Relations

2020

Why TSU?

- ✚ As the 1st higher education institution in the South Caucasus, TSU is the only university from the region ranked regularly within the Times Higher Education World University Rankings;
- ✚ As a research institution, TSU is one of the main contributors to education and research development in the country and the region;
- ✚ TSU has partnerships with more than 250 institutions in more than 50 countries around the globe;
- ✚ TSU is the best destination in the region with rich academic offer taught in foreign languages;
- ✚ TSU staff work tirelessly to constantly broaden their horizons and share best practices of teaching and research inspired by international outlook;
- ✚ TSU supports professional development and creates a positive international work environment.

Mobility Arrangements

*All types of exchange programs aimed at bringing in visiting staff and students are administered by the Department of Foreign Relations (DFR) at TSU. Once we get an official nomination letter from the partner institution about incoming exchange or visiting staff at TSU, the **DFR Inbound Mobility Team** will contact the nominee directly for providing details on the mobility procedures and arrangements. DFR serves as a liaison unit responsible for communication between the incoming staff and the host faculties/departments at TSU.*

Before the Mobility



Before planning the mobility at TSU, we urge you to carefully study our academic calendar!

Teaching is delivered at TSU in the format of semesters; there are two semesters in an academic year the Fall semester and the Spring semester; therefore, we can only accept teaching mobilities that fall within the timeline of one of the semesters.

Fall Semester runs from the middle of September to early February

Spring Semester runs from early March to the middle of July

Christmas holidays: from the end of December to early January

Semester break: from early February to early March

Summer break: from late July to mid-September



Mobility Agreement should be developed in coordination with the host colleague at TSU and signed before the arrival by three parties (*incoming staff, relevant program coordinators at home and host institutions*). We expect all our incoming academic staff to contribute to teaching at TSU for a minimum of 8 hours per week of mobility.

List of required documents

- ✚ Official nomination letter from the home institution
- ✚ A copy of the passport
- ✚ Filled in and duly signed Mobility (teaching/training) Agreement
- ✚ A copy of international health insurance

End of the Mobility

At the end of the mobility, DFR will provide the Certificate of Attendance with the exact dates of the visit to TSU.

When the mobility period is over, incoming staff is requested to fill in a brief online questionnaire (sent by the DFR) surveying the services received before, during and after the mobility.

Entering Georgia

Citizens of more than 90 countries (including the EU/Schengen zone) listed at <https://www.geoconsul.gov.ge/en> can enter Georgia without a visa and stay in the country for up to 1 year. For more details please check the website of the Ministry of Foreign Affairs of Georgia and consult the Georgian Embassy in your home country.

Travel/Health Insurance

Incoming staff is responsible for obtaining their own health travel/insurance valid for staying in Georgia. It is mandatory to have the insurance included in the application package emailed to TSU.

Housing

TSU offers university-owned accommodation (Lisi Dormitory) to its international guests. A newly-built complex with a total capacity of 320 beds is equipped with all necessary facilities to create comfortable living conditions for its tenants. The

incoming exchange staff can book a room at Lisi Dormitory or find accommodation in the city on their own.

For detailed information about the Lisi Dormitory, please contact DFR *Inbound Mobility Team* at incomingmobility@tsu.ge

Lisi Dormitory



TSU at a glance

Students	19,185
Alumni	Over 300,000
Staff	3011
Faculty	730
Researchers	853
Lecturers	116
Senior administrators	61
Junior administrative officers	1251
Faculties	7
Academic programs	Over 200
Programs in foreign languages	24
Foreign languages taught	41
Research institutes	16
Institutes/Centers	16
International partnership	Over 250 institutions
Museums	7
Buildings	22
Library holdings	8 million volumes
Patented works	22 million works
Operational budget 2020	Over 100,000,000 GEL

Faculties and Schools at TSU



- ✚ Law
- ✚ Humanities
- ✚ Economics and Business
- ✚ Exact and Natural Sciences
- ✚ Social and Political Sciences
- ✚ Psychology and Educational Sciences
- ✚ Medicine
- ✚ International School of Economics

Georgia joined the Bologna process in 2005. TSU uses the European Credit Transfer System [ECTS] since then as the only mechanism of recognition of formal studies as part of the academic programs we deliver.

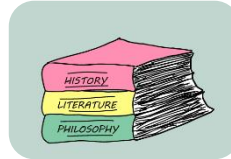
Most Popular Academic Fields for Incoming Academic Staff



Social and Political Sciences



Economics and Business



Humanities



Educational Sciences

Reasons why TSU attracts incoming exchange and visiting international staff

Reputaion at regional/international level



Number of programs with international component(s)

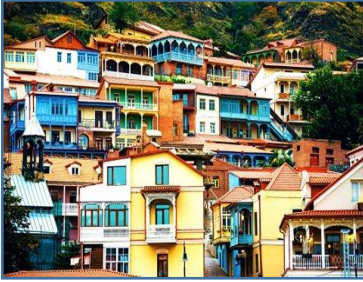


Rich traditions and vibrant cultural life

Georgian culture and hospitality

Georgian cuisine

Tbilisi: At the Crossroads of East and West



Tbilisi is the capital and the largest city of Georgia. Because of its location at the crossroads of Europe and Asia, throughout history, Tbilisi was a point of contention among various global powers. There is perhaps no better place to see a mixture of architecture of local (Georgian), Byzantine, Neoclassical, Art Nouveau, Beaux-Art, Middle Eastern and Soviet styles. Tbilisi has been home of people of diverse culture, ethnic and religious backgrounds.

How to get to Tbilisi

Shota Rustaveli Tbilisi International Airport is the main airport in Georgia located 17 km southeast of Tbilisi. Since most of the international air carries land very early in the morning, passengers will need a taxi to get to the hotel or accommodation. Official Airport Taxi service and individual drivers who offer lift services are available outside the terminal providing 24-hour service to the passengers.

Kutaisi International Airport located in the western Georgia offers budget airline flights. The distance from Kutaisi to Tbilisi is 200 km (up to 4 hours bus ride to the capital). Several bus companies offer transfer services to passengers from Kutaisi to Tbilisi and vice-versa and their timetables are adjusted to certain flight schedules.

Tbilisi is a heart of the Caucasus with a history in colors!





Contact

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