

## CURRICULUM VITAE

1. **FAMILY NAME:** Gergedava
2. **FIRST NAMES:** Tea
3. **DATE OF BIRTH:** 1980
4. **PASSPORT HOLDER:** Georgian
5. **EDUCATION:**

Institution / Date	Degrees or Diplomas obtained
Harvard University (Cambridge, USA) (2008-2009)	Master of Education, Graduate School of Education
National University of Educational Planning and Administration (New Delhi, India) (2007)	23rd International Diploma Program in Educational Planning and Administration
Ivane Javakhishvili Tbilisi State University (Tbilisi, Georgia) (2003-2004)	MSc in Social Sciences, Faculty of Social and Political Sciences
Ivane Javakhishvili Tbilisi State University (Tbilisi, Georgia) (2001-2003)	MA in American Studies, Faculty of Humanities
Ivane Javakhishvili Tbilisi State University (Tbilisi, Georgia) (1997-2001)	BA in Philology in the Speciality of English, Faculty of Western European Languages and Literature

6. **LANGUAGE SKILLS:** (From 1 = Fluent to 5 = Basic, MT = Mother Tongue)

Language	Reading	Speaking	Writing
Georgian	MT		
English	C2	C2	C2
Turkish	C1	C1	C1
Russian	C1	C1	C1

7. **MEMBERSHIP OF PROFESSIONAL BODIES:**  
 Member of the American Studies Association of Georgia  
 Board Member of the HAA (Harvard Alumni Association – Georgia)  
 Member of the General Assembly of the Center for Social Sciences

8. **OTHER SKILLS/TRAINING:** Fully computer literate

9. **PRESENT POSITION:** Head Department of Foreign Relations at LEPL – Ivane Javakhishvili Tbilisi State University

10. **SPECIFIC EXPERIENCE IN THE REGION:**

Country	Date from – Date to
Georgia	2004-current

**11. PROFESSIONAL EXPERIENCE:**

Date from - to	Location	Company	Position	Description
09.2018 – Present	GE	L.E.P.L. - National Center for Educational Quality Enhancement of Georgia	Authorization Expert	Serves as a Higher education institutions' authorization expert for National Center for Educational Quality Enhancement. The key responsibility is as a member of the higher education institution's authorization panel; co-authoring the Higher Education Institution Authorisation Experts' Team Report; participating in the field visit to the higher education institution under assessment. The work consists of preliminary desk research, the interview sessions, report writing and presenting the findings at the final review session.
10/01/2017 – Present	GE, AM, AZ	Oslo Metropolitan University, Norway	Coordinator	Coordinator for Multi-national multi-actor R&I projects funded by the Norwegian Centre for International Cooperation in Education. Took role in developing, administering and managing two R&I funded projects: 1) "Intercultural communication in academic settings in South Caucasus Countries and Norway". Key responsibilities were enhancing intercultural competence and academic cooperation in the South Caucasus Countries. 2) "Intercultural encounters in academia and workplaces in South Caucasus and Norway". Main assignments were developing strong and lasting institutional partnerships among four partner institutions in South Caucasus and Norway through academic collaboration; to achieve better understanding of the ways to deal with cultural diversity in academic and work settings; enhancing competence in intercultural communication for the academic and administrative staff at all institutions, better quality of innovative educational programmes, establishing R&I management collaboration and contribution to internationalization of higher education in the four cooperating countries.
03/09/2007 – Present	GE	LEPL – Ivane Javakhsishvili Tbilisi State University	Institutional Coordinator	Institutional Coordinator for EACEA funded ERASMUS Mundus, TEMPUS and ERASMUS+ K107 and K102 projects. Key responsibilities: designing and preparing project proposals aimed at boosting international mobility flows, developing innovative institutional capacity and advancing research skills of TSU staff; implementing and administering more than 10 large-scale, multi-national, multi-actor mobility projects on behalf of TSU; developing communication strategy; implementing the innovation strategies with the requirements set by the funding agencies; recruiting project teams and manage; monitoring projects' progress; overseeing the achievement of deliverables under TSU's responsibility; conducting interim and final reporting as requested by the R&I funding agencies.
18/04/2006 – Present	GE	LEPL – Ivane Javakhsishvili Tbilisi State University	Head of Department of Foreign Relations	Head of Department of Foreign Relations responsible for designing & managing the University's Internationalisation emphasizing on joint R&I projects (local, regional and international) and on international mobility of students and staff through participation in 50 EU funded capacity building projects, 3 ERASMUS Joint Master Programs, 2 Jean Monnet Programs and 7 Erasmus Mundus consortia, Erasmus+ International Credit Mobility with 259 projects in collaboration with 106 partner universities in EACEA countries; partnership with over 140 universities for ICM call 2020; co-authoring the university' strategic development plan 2017-2021; designing and implementing the Centennial Anniversary of TSU; representing TSU nationally and internationally; recruiting international staff and students; creating and maintaining international partnerships with foreign Institutions; organization of international events on-campus, orientation and guidance of students participating in mobility programs; managing international programs and donor-funded projects on behalf of TSU; running Visiting Professorial Chairs of Georgian Language, Culture and Society in oversees partner institutions (in DE, EE, LT, NL); supervising the work of the TSU branch of Camoes Center.
01/03/2018 – 31/10/2019	GE	American Councils for International Education, the US Department of State	Director	Director for Critical Languages Institute Tbilisi with the main responsibility to administer the CLS program. Assignment included providing a summer language and cultural program for U.S. undergraduate and graduate students during the summers of 2018 & 2019; assisting a resident director in the administration of the CLS program; developing and ensuring the delivery of courses; ensuring regular feedback and assessment including the program management team in the US; running and administering a cultural and research program, exclusively for participants of the CLS Program, in accordance with a plan approved by the donor (U.S. Department of State) in advance.
15/10/2016 – 14/10/2019	GE	University of Seville, Spain LEPL – Ivane Javakhsishvili Tbilisi State University	Institutional Coordinator	Institutional Coordinator for co-founded ERASMUS+ Project "University-enterprise cooperation via spin-off companies network" (UNISON). Was responsible for defining the mechanisms of transfer and commercialization of knowledge and technologies, assisting innovation management of HEIs to eliminate the existing difficulties and bottlenecks in cooperation with enterprises and to give new opportunities and open new work horizons; specifically in development of effective SOC-Model for university-enterprise partnership; piloting SOC-Model in HEIs of China, RF, and Georgia; creating of virtual international spin-off as an efficient cooperation mechanism based on best European practices; developing new communication, scientific and business contacts between enterprises and universities and researchers.
02/11/2015 – 22/06/2018	GE	Georgian National University	Head of Academic Program	Head of the M.Sc. program in Education Administration with the following responsibilities: designing a 120-ECTS-worth master's program in Education Administration; ensuring the accreditation of the program with national regulations; interviewing hundreds of applicants to select a cohort; administering the recruitment of program's senior lecturers & researchers and develop their remuneration and retention policies and practices by GNU; monitoring the progress of the academic staff by student & staff surveys and consultations; identifying the gaps and give feedback on the means of improvement; monitoring academic progress of the students and alumni's professional development.
1/03/2013 – 27/02/2017	GE	University of Tartu, Estonia	Institutional Coordinator	Institutional Coordinator for the EU 7 <sup>th</sup> Framework Program theme (FP7 – predecessor of HORIZON) EECA link, Marie Curie Actions, International Research Staff Exchange Scheme. Key responsibilities: administrating and coordinating activities of the R&I Project "Possibilities and limits, challenges and obstacles of transferring CEE-EU pre-accession best practices and experience to Moldova's and Georgia's pre-accession process" for cooperation between Georgian and European researchers mostly in the field of natural sciences and medicine.
1/12/2013 – 30/11/2016	GE	Yerevan State University, Armenia LEPL – Ivane Javakhsishvili Tbilisi State University	Institutional Coordinator	Institutional Coordinator for the EU TEMPUS Project "Promoting Internationalization of HEIs in Eastern Neighboring Countries" (PICASA). Took a role in promoting recognition of Eastern Neighboring Area HE systems- AM, GE, BY, UA - through the development and integration of internationalization dimensions into structural and cultural components of HEIs' innovation management; as well as into the teaching, learning and research functions through developing and implementing policies and procedures; promoting research internationalization in scholarly collaboration, study abroad, student and staff mobility; ensuring quality assurance of internationalization.
1/12/2013 – 30/11/2016	GE	David Tvildiani Medical University, Georgia	Institutional coordinator	Institutional Coordinator for the EU TEMPUS Project "Project Actors Capacity Training in Caucasus". Developed, managed and evaluated activities aimed at attaining the project goals and objectives including: Development of a curriculum for project development training for young researchers, lecturers, international liaison officers and PhD students; Implementation of project development training programme in Caucasus universities for young researchers, lecturers, international liaison officers and PhD students; Providing an innovative open-access platform; project development and preparation to support tools

Date from - to	Location	Company	Position	Description
				in local languages for Caucasus universities (AZ, HY, KA); Providing a mentoring and training for young researchers, lecturers, PhD students and international liaison officers between EU and Caucasus universities.
15/07/2012 – 14/07/2017	GE	University of Bologna, Italy	Institutional coordinator	Under EU funded student and staff mobility programmes, jointly coordinated three ERASMUS Mundus consortia covering 25 EU partner institutions and 28 Third-country partner institutions: Whole Europe beyond Borders (€3.926.700) – EU coordinating institution: the University of Bologna; Erasmus Mundus Broadening Educational Experiences, (€3.090.150) – EU coordinating institution: the University of Seville; Humanities Education Revitalized Via Mundus, (€2.299.375) – EU coordinating institution: National and Kapodistrian University of Athens.
15/10/2012 – 14/10/2015	GE	International University College, Bulgaria LEPL – Ivane Javakhishvili Tbilisi State University	Institutional Coordinator	Institutional Coordinator for the EU TEMPUS Project “Leading and Managing Change in Higher Education”. Main responsibilities included: innovation management & project management, administration and monitoring, including promotion of the modernization of Partner Countries’ higher education (HE) by building innovative governance and management capacities at PC HEIs and initiating sustainable dialogue on HEI reforms among relevant interest groups. Specific objectives: mapping out existing leadership skills and governance models at PC HEIs in view of identifying training needs; analysing locally developed good practices of dealing with modernization-related change at the institutional level; transferring good governance and change management practices from EU HEIs to PC HEIs; building the transformational leadership capacity of senior managers at PC HEIs; promoting transnational networking and joint problem solving among experts, managers of PC HEIs and other key stakeholders in HEI, as well as to stimulate students grassroots leadership initiatives; developing a strategy for managing modernization- related change in HE in the PCs.
15/10/2012 – 14/10/2014	GE	Vilnius University, Lithuania LEPL – Ivane Javakhishvili Tbilisi State University	Institutional Coordinator	Institutional coordinator for the EU TEMPUS Project “Developing Student Career Services in Georgia”. Key assignments were improving Georgian students’ employability by developing and implementing career education services (CES) in Georgian HEI and ensuring unbiased evaluation of CES, dissemination and sustainability of the project results; preparing methodology and IT tools for providing CES for students at Georgian HEI; training the staff of Georgian partner HEI to provide CES for students; implementing pilot CES for students at Georgian partner HEI; exploring possibilities for CES implementation at all Georgian HEI.
15/10/2011 – 14/10/2014	GE	University of Seville, Spain LEPL – Ivane Javakhishvili Tbilisi State University	Institutional Coordinator	Institutional Coordinator in the EU TEMPUS Project “Internationalization in Central Asia and East Neighboring Area”. as responsible for building up capacities of the partner countries HEIs for international cooperation to contribute to international networking; improving through internationalization in the countries involved, teaching and learning, management, R&I; benchmarking development of national recommendations for internationalization of Teaching, Learning & Research in 3 PC; enhancing strategic, human & infrastructural capacities for the innovation management of International Relations in 6 PC HEIs as a role model for the modernization & development of institutional frameworks for Intern. Relations in BY-GE-TJ; developing a multi-regional network as a platform for regular dialogue & identification & exploitation of synergies in shaping IR in HEIs in Central Asia & ENA; training staff; providing dissemination and sustainability.
16/11/2009 – 31/12/2011	GE	UNDP The World Bank GIZ	Team Leader	Project Manager/Team Leader in improving management capacity of TSU. Responsibilities included overseeing the project implementation at TSU; leading of a group of international experts tasked with reviewing of the strategic plan and developing an action plan for implementation as well as delivering recommendations for optimizing management effectiveness (human, financial and time resources) at TSU; building-up and implement a donor-funded staff re-training program.
01/06/2009 – 30/11/2011	GE	LEPL – Ivane Javakhishvili Tbilisi State University	Institutional Coordinator	Institutional Coordinator for the EU 7 <sup>th</sup> Framework Program: “Promotion and Facilitation of International Cooperation with Eastern European and Central Asian Countries” with the assignment of administration and coordination of joint research priorities of the EU and EECA countries and strengthening scientific collaboration among researchers; fostering capacity building for proposal submission in FP7; implementing project communication and impact evaluation amongst policy makers, universities, R&I managers and individual scientific group leaders.
1/08/2007 – 14/09/2016	GE	LEPL – Ivane Javakhishvili Tbilisi State University	Institutional Coordinator	Institutional Coordinator for the following External Cooperation Window LOT 5 and ERASMUS Mundus consortia at TSU: ERASMUS Mundus External Cooperation Window LOT 5 Phase 1 & Phase 2; IANUS – Inter-Academic Network Erasmus Mundus; Between Black and Caspian Seas; Enhancing learning in ENPI Countries through Clean Technologies and Research- Related Activities.